



MEETING AGENDA

Facilitator: Faith Pinnell	Meeting Name: Foundation Board Meeting
Meeting Date: January 23, 2020	Meeting Start Time: 12:00 PM
Notes Taken By: Katherine Council	Meeting End Time: 1:00 PM

Meeting Objective: Quarterly Board Update

Requested Attendance:	✓ <input type="checkbox"/> Faith Pinnell	✓ <input type="checkbox"/> Rick Whaley
✓ <input type="checkbox"/> Brandi Lunneborg	✓ <input type="checkbox"/> Charles Pryor	✓ <input type="checkbox"/> Patty Fennessy
<input type="checkbox"/> Bardin Hooks	✓ <input type="checkbox"/> Jimmy Whaley	✓ <input type="checkbox"/> Katherine Council
✓ <input type="checkbox"/> Michelle Andrews	✓ <input type="checkbox"/> Terence Duncan	<input type="checkbox"/> Kimberly Reid
✓ <input type="checkbox"/> Mark Minick	✓ <input type="checkbox"/> Sherrill House	✓ <input type="checkbox"/> Leon Holloway
<input type="checkbox"/> Bill Harris	<input type="checkbox"/> Karen Austin	✓ <input type="checkbox"/> Michelle Doggett

Discussion/Decision Items:		Notes:
1	Welcome / Announcements / Follow-Up	Meeting began at 12:15 p.m. with announcements of the Board Development Seminar with John Knowlton coming soon (Feb 27 and 28) for those interested in joining. Tax receipts for 2019 donations are in the mail. The \$20,000 from Rainey was for the Rural Tax Credit and not the Foundation
2	Update/Approval of Minutes 10.28.2019– 2 min	Michelle A. moved to approve the minutes. Jimmy seconded the motion. 10/28 minutes were approved.
3	Finance Committee Update– 10 min	Rick reviewed the financials- income statement, balance sheet, cash funds, and fiscal year financial review. He explained what some of the expenses included (credit card or Synovus fees, insurance, contributions to the hospital) He also noted the outstanding pledges. Katherine reviewed the Lights of Love money raised and 2019 donations as a whole.
4	New Request(s) – 10 min	Katherine shared two new funding requests- a wheelchair for a local school for \$200 and the update of a donor wall of \$12,000. The finance committee recommended approval for the two requests. Funding was approved.
5	CEO Report – 5 min	Brandi gave an update on the hospital, which included the increase in flu cases, the hospital operating with a full house of patients each day, fun Christmas events around the hospital, and the upcoming Heart Walk in February.
6	Contract Renewal – 10 min	Katherine went over the renewal of the agreement with Phoebe Sumter. Nothing changed within the agreement. Michelle A. motioned to move forward with the renewal. Jimmy seconded the motion. The Board approved to renew the agreement with Phoebe Sumter.
7	Conference Update – 5 min	Faith shared some thoughts from the workshop that Katherine and Faith attended in November on board development. Moving forward, the Board can expect a few changes, whether it is term limits or consent agenda, more Board education. All members were given a “Willingness to Serve” form to reaffirm their commitment to the Foundation board.
8	Meeting Adjourned	Meeting adjourned 12:43 p.m.

Action Items:

	<u>Description</u>	<u>Person Responsible</u>	<u>Due Date</u>
1	Donor Wall request of \$12,000 must go to Authority Board and PSMC Board	Sherrill House, Bardin Hooks, Katherine Council	Next Authority/PSMC Board meeting
2	Purchase wheelchair through approved funding request	Katherine Council	7/31/2020
3	Turn in signed "Willingness to Serve" form	All board members	1/31/2020
4	Begin steps for PSMC/Foundation agreement renewal	Katherine Council	2/28/2020
5	Finalize Lights of Love and Sumter Pink dates and present check for 2019 events	Katherine Council and Board	4/23/2020
6			
7			

Next Meeting Date: 4/23/2020**Start Time: 12:00 PM****End Time: 1:00 PM**