



# MINUTES

## Meeting

Name: Phoebe Sumter Foundation Board of Directors

Date: 1/31/2019

Time: **12:00pm – 2:00pm**

Location: Phoebe Sumter Admin Board Room

**VISION** *To Provide World-Class Health Care with Hometown Commitment*

**MISSION** *To deliver the best possible care and exceed the expectations of all we serve*

**VALUES** *People, Relationships, Reputation, Excellence, Efficiency, Commitment*

## PPHS Strategic Goals

1. **Quality** - Provide uncompromising quality care.
2. **People** - Attract, engage, develop and retain the best people.
3. **Service** - Exceed the expectations of all we serve.
4. **Growth** - Grow to meet the needs and improve the health status of the communities we serve.
5. **Financial Excellence** - Optimize and strengthen financial performance to fulfill the vision and mission.

Trustees Present: Faith Pinnell, Charles Pryor, Rick Whaley, Patty Fennessy, Jimmy Whaley, Bardin Hooks, Sherrill House, Michelle Andrews, Brandi Lunneborg, Katherine Rigsby			
Trustees Absent: Bill Harris, Mark Minick, Leon Holloway, Brian Simmons			
Guests Present: Michelle Doggett, Carolyn Higgins			
Topic/Discussion	Conclusion/ Evaluation	Recommendations/Actions	Follow-up
Called to Order	Faith called the meeting to order at 12:15 pm		
Welcome – Announcements	Brandi introduced Katherine and Carolyn. Faith welcomed Michelle and Sherill.	None	None
Minutes Approval	Minutes approved from 10.9.2018. Patty motioned for the approval and Jimmy seconded the motion.	None	None
Finance Committee Update	Rick shared the December Financials, Synovus statement, and the eTapestry report. It was noted that Investment Income includes some losses.  Rick shared that the Finance Committee will approve transactions <\$1000.	None	Faith will work with Board to add another Finance committee member.

	<p>Faith asked for an additional Finance Committee member.</p> <p>Katherine brought request for the Gail Hooks garden. There is currently \$250 in the account, but the Hook CD has approximately \$11K to be used for upkeep, which Rick is looking into.</p>		<p>Rick will look into the Hooks CD</p>
2018 Fundraising Projects	<p>Breast Cancer Awareness Walk raised \$1,750, which is the first time this event was used for fundraising opportunities.</p> <p>Lights of Love raised approximately \$8,225. More specifics on costs and exact dollars raised are in process. A check presentation can occur once exact dollars are noted.</p> <p>Mattie Marshall track will hopefully have a welcome event this spring as final details are being processed.</p> <p>The Pediatric tables are being used and very appreciated.</p>	None	<p>Katherine will get exact numbers for Lights of Love.</p>
Capital Campaign-Medical Outpatient Building	<p>The Board discussed a timeline of 18-24 months of fundraising. The goal amount discussed was \$500K-\$2 million, but not finalized. The Board discussed the possibility of giving to Oncology renovation/expansion.</p>	<p>Another meeting will be scheduled in March to discuss more in detail on where funds will go and how much.</p>	<p>Katherine will send a Doodle to survey what is the best meeting day.</p> <p>Brandi will get cost of Oncology renovation/expansion.</p> <p>Katherine will have a plan at next meeting on how to move forward.</p>
Proposed Foundation Logo	<p>The Board reviewed the one option for the logo and compared it to other similar logos.</p>	<p>The Board would approve logo with Sumter above Foundation in addition to</p>	<p>Katherine will work with Marketing to see if edits are possible. If</p>

		Sumter being below Phoebe.	not approved, the Board will re-discuss at impromptu March meeting.
Management Contract	The Board was shown the management contract. Discussion on re-naming the Foundation from Sumter Regional Hospital Foundation to something more current occurred.	None	Katherine will email all board members a copy of the management contract.  The Board will re-discuss in March meeting.
Director's First 90 Days.	Katherine discussed her plans for the first 90 days, which include one-on-one meetings, more Foundation awareness, connections to the community, and creation of more procedures. Katherine had a sheet for everyone to fill out to share contact information and preferred method of communication.	None	None
Additional Business	Faith brought attention to important 2019 dates and explained how it is important to have Board attendance at various community events.	None	Katherine will create a Doodle to survey the best day for a Welcome event.
Adjourn	Meeting was adjourned at 1:42pm		