



MINUTES

Meeting

Name: Phoebe Sumter Foundation Board of Directors

Date: 5/23/2019

Time: **12:00pm – 1:00pm**

Location: Phoebe Sumter Admin Board Room

VISION *To Provide World-Class Health Care with Hometown Commitment*

MISSION *To deliver the best possible care and exceed the expectations of all we serve*

VALUES *People, Relationships, Reputation, Excellence, Efficiency, Commitment*

PPHS Strategic Goals

1. **Quality** - Provide uncompromising quality care.
2. **People** - Attract, engage, develop and retain the best people.
3. **Service** - Exceed the expectations of all we serve.
4. **Growth** - Grow to meet the needs and improve the health status of the communities we serve.
5. **Financial Excellence** - Optimize and strengthen financial performance to fulfill the vision and mission.

Trustees Present: Faith Pinnell, Jimmy Whaley, Sherrill House, Michelle Andrews, Bill Harris, Mark Minick, Leon Holloway, Brian Simmons, Terence Duncan, Karen Austin, Brandi Lunneborg, Katherine Rigsby

Trustees Absent: Charles Pryor, Bardin Hooks, Rick Whaley, Patty Fennessy, Kimberly Reid

Guests Present: Michelle Doggett

Topic/Discussion	Conclusion/ Evaluation	Recommendations/Actions	Follow-up
Called to Order	Faith called the meeting to order at 12:09 pm		
Welcome – Announcements	-Katherine shared updates on the Gail Hooks Memorial Garden and the Walking Trail Grand Opening. Foundation updates will be shared through the Phoebe Sumter Facebook page. -Brandi shared that the Capital Campaign is paused until Scott’s requested consultants finish their study	None	None
Minutes Approval	Minutes approved from 1.31.2019. Jimmy Whaley motioned for the approval and Michelle Andrews seconded the motion. Minutes were approved.	None	None
Finance Committee Update	-Bill Harris shared the April Financials, Synovus statement. It was noted that assets were down due to the walking trail being finalized. Bill suggested Synovus to come in yearly for a financial presentation was suggested. -Per eTapestry, since 1/31/19, \$1285 has been collected through Employee Market Day booths, “In Memory” donations, and general donations. -The Finance committee suggested new annual giving approach around Giving Day in December.	990 was approved. Funding requests were approved.	Katherine will follow up to have Synovus visit in August. Katherine will prepare an annual giving program around Giving Day in December. Katherine will connect to

	<p>-The Finance committee presented the 990 Draft for approval. Michelle Andrews motioned for approval. Leon Holloway seconded the motion. The 990 was approved.</p> <p>-The Finance committee presented the funding requests, which total to \$40,454.73 out of the remaining FY2019 \$58,069 investment income. Bill Harris motioned for recommendation to the full Board for approval. Jimmy Whaley seconded the motion. It was approved.</p>		<p>those that submitted funding requests to begin purchases.</p> <p>Faith and Sherrill will connect with the Authority Board for items over \$10,000.</p>
2019 Foundation Events	<p>-Breast Cancer Awareness Walk was suggested to be changed into a fundraising walk instead of an awareness walk. Michelle Andrews motioned to approve the walk as a Foundation event. Leon Holloway seconded the motion. The motion was approved.</p> <p>-The agreed upon name was Sumter Pink, the date was decided as October 26th, and the project for the event will be General oncology.</p> <p>The Lucille Gatewood Memorial Lights of Love Benefit will be held November 26th and the Tree Lighting ceremony will be December 3rd.</p> <p>Mark Minick suggested that the Lights of Love event become synonymous with Christmas cards and traditional giving with the money going to Cancer Emergency Fund. Mark also suggested that there was \$50,000 for the Emergency Fund.</p>	<p>The Walk in October was approved as a Foundation event.</p> <p>Dates for fall/winter events were confirmed</p>	<p>Katherine will send calendar invites to the committee.</p> <p>Katherine will begin to put together work groups and committee for the events.</p> <p>Katherine will work with Marketing to create collateral.</p> <p>The committee will discuss the plan with the Emergency Fund and Lights of Love approach at next meeting.</p> <p>Michelle and Katherine will look into the Emergency Fund amount.</p>
Additional Business	None	None	None
Check Presentation	Picture was taken for the \$6,225 raised for the Lucille Gatewood Memorial Lights of Love Benefit for the Lighthouse project.	None	<p>Katherine will post picture on Phoebe Sumter Facebook page.</p> <p>Katherine will get check to Albany's Foundation.</p>
Adjourn	Meeting was adjourned at 12:59 pm.		