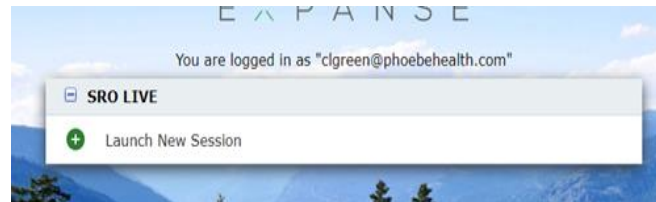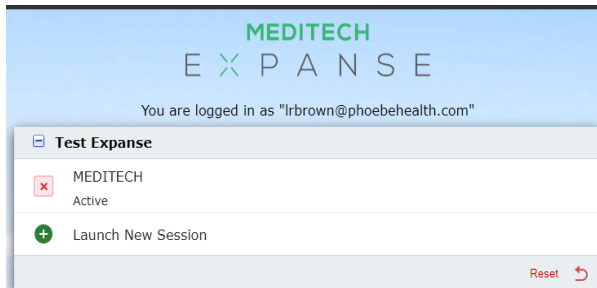**New Version of Meditech Expanse 2.1**
(WEB Version) WPL- Web Presentation Layout – will be in effect as of June 2024. Everyone should be using WPL NOW. We are using this version to prepare us for the upgrade in September 2024. Select the "**Live Web Expanse**" with the Orange background.
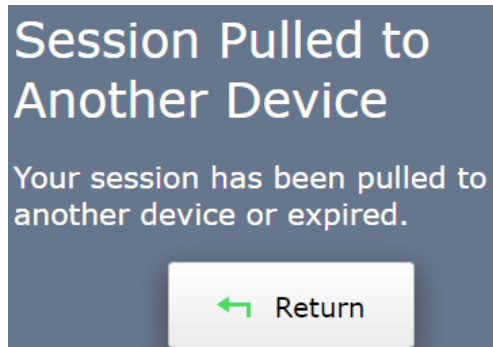

After logging in, select "**Launch New Session**".
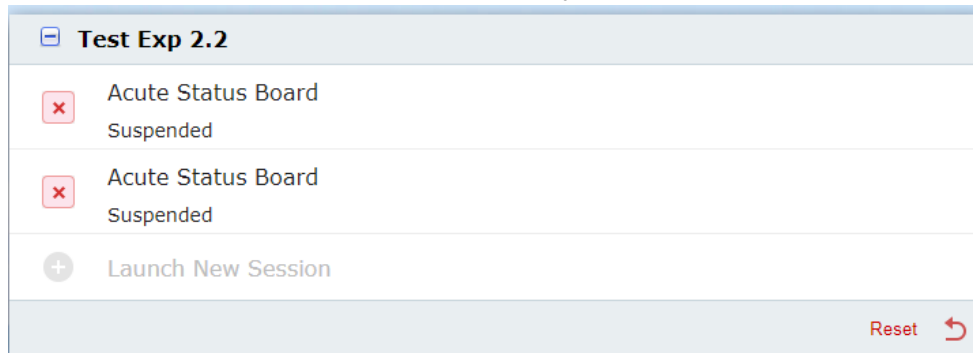
Users will have access to **Launch 2 Sessions** (options: open last session or launch a new session).

If the User attempts to **Launch a 3rd Session**, they will get the following message.

If the user selects the **Return Button,** it will re-direct the user to the login window.
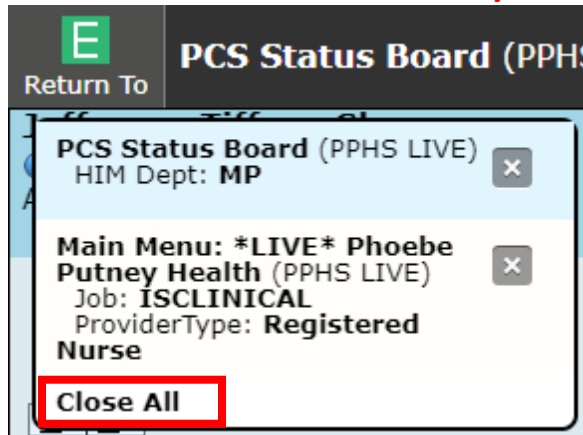

After logging in, the **Main Menu** will display (Black Banner Bar). Accessing documentation is the same for the bottom half of the screen.
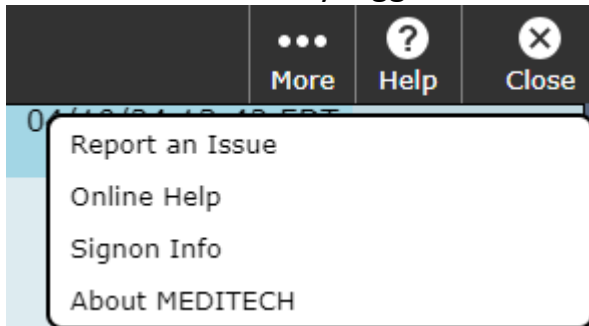
In the desk top version (Current blue login), multiple screens open in the taskbar at the bottom of the screen. In WPL, the "**Return To**" button at the upper left-hand corner, right below the E, will show a list of open sessions. This will show a pathway of where you have been within the chart. You may open one patient chart at a time. To close a section, select the "**x**" next to the desired area.

To close Meditech and all sections at once, select "**Close All**". Selecting the Red X in the top right corner, will leave the Meditech session active and if orders are being placed, others Meditech users may not be able to place orders at the same time. **This is a safety function, and the red x should not be used to close Meditech**.

The following icons to the upper-right hand corner of the black banner bar allows for Suspending your session if you need to step away. Selecting the **"Help"** button allows for video capture of issues when using the **"Report an Issue"** button. **"Online Help"** allows users to select an icon to find out more information about that button. The **"Signon Info"** shows who is currently logged in. The **"Close"** button closes the current screen that is open to view.

When printing locally out of Meditech, a print preview screen will **always** appear before you are allowed to print. This is new functionality with WPL. Selecting 'ok' will continue to a print screen where the printers that are assigned to your location are available. You will print from this screen. If your printer is not available, contact the help desk at 229-312-6333 and they will add the printer to your destination options.