



PHOEBE PUTNEY MEMORIAL HOSPITAL BOARD OF DIRECTORS MEETING MINUTES

DATE:	LOCATION:	START	ADJOURN
June 4, 2025	Willson Board Room Phoebe Putney Memorial Hospital, Albany, Georgia	12:00pm	2:04pm

MEETING ATTENDANCE

Name	Term Begins	Term Ends	J	F	M	3/26	A	M	J	J	A	S	O	N	D
Marvin Laster, Chair	01/01/2022	12/31/2026	P*	P	P	A	P	A	P						
Tiera Barron, MD	01/09/2025	12/31/2029		P	P	P*	P	A	P						
James "Eddie" Black, MD	01/09/2025	12/31/2026		P	P	P	P	P	P*						
Frank Griffin	01/09/2025	12/31/2025		P	P	P*	P	A	P						
Dereck Heard, MD	01/01/2023	12/31/2027	P	P	A	P	P	P	P						
Pamela Jackson	01/01/2021	12/31/2028	P	P	P	P	P	P	P						
William "Jay" McAfee, MD	01/01/2019	12/31/2028	P	A	P	P	A	P	P						
Chinyelu Ofodile, DO	01/04/2024	12/31/2028	P	P	P	P	P	P	P						
Jenny Y. Savelle	01/06/2022	12/31/2025	P	P	P	P	P	P	A						
Karen Iler Thornton, Vice Chair	01/01/2021	12/31/2025	P	A	P	P	A	P	P						
Jimmy Webb	01/01/2025	12/31/2029	P	P	A	A	P	P	P						
Scott Steiner	CEO / President		P	P	A	P	P	A	P						

*Virtual Attendance: Dr. James Black participated virtually for the first time in the calendar year. Reason for virtual attendance: Out of Town

Phoebe Staff in Attendance (* indicates Virtual Attendance): Deb Angerami, Stephanie Baron, Dawn Benson, Jessica Castle, Brian Church, Parker Douglas, Dianna Grant, MD, Maureen Jackson, Anthony Lewis, Felicia Lewis, Jonathan McGuire, Estrellita Redmon, MD, Ben Roberts, Jason Smith, MD, Jen Williams, PhD

	AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION
1.	Call To Order	Mr. Marvin Laster Called the Meeting to Order at 12:00pm with a quorum present.	
2.	Employee Recognition	<p>Ms. Maureen Jackson presented the patient safety story for this month's meeting and recognized Chris Iddings, RN and Janee Iddings, RN from the emergency center.</p> <p>Ms. Jackson also recognized the most recent DAISY Award winners: Loretta Mack, RN, Natalie Espy, RN, Kelly Barnes, RN, and Anza Richardson, RN.</p>	<p>For Information Only Presentation is attached to the original minutes.</p>

	AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION
3.	Consent Agenda	<p>Supporting documentation was included in the Board Meeting Materials, provided in advance of the meeting, for the following items on the Consent Agenda:</p> <ul style="list-style-type: none"> • PPMH Board of Directors Meeting Minutes <ul style="list-style-type: none"> ○ May 7, 2025 Regular Meeting • Financial Report – April 2025 • Professional Affairs Committee Recommendations: <ul style="list-style-type: none"> ○ Credentials Report – May 29, 2025 	<p>MOTION: To approve the Consent Agenda as presented: Motion was made by Ms. Karen Thornton and seconded by Mr. Jimmy Webb. All Present in Favor The Motion Carried</p>
4.	PPMH IRS Tax Form 990	<p>Mr. Brian Church reported that the PPMH Finance Committee met earlier today to review and approve the PPMH IRS Tax Forms 990 and 990T. Mr. Church reported that the Board hired Draffin Tucker to prepare the IRS Form 990, which is filed annually. Form 990 includes a section, Schedule H, for the organization to outline its accomplishments in the previous year to justify maintaining its tax-exempt status. Schedule H also includes Phoebe’s community benefit report to the IRS.</p> <p>Mr. Church noted that Phoebe provides a wide-ranging array of community benefit services designed to improve community health and the health of individuals and to increase access to healthcare, in addition to providing free and discounted services to people who are uninsured and underinsured.</p> <p>Mr. Church stated that management requests the PPMH Board of Directors Committee accept the FY2024 IRS Tax Form 990 and 990T as recommended by the PPMH Finance Committee.</p>	<p>MOTION: The PPMH Finance Committee recommends to the PPMH Board approval of the FY2024 PPMH IRS Tax Form 990. Motion to approve was made by Mr. Frank Griffin and seconded by Dr. Derek Heard. All Present in Favor The Motion Carried <i>The PPMH 990 Forms are attached to the original minutes.</i></p>
5.	Financial Assistance Policy Update 2025	<p>Mr. Church reviewed the current Financial Assistance Policy and the following updates for 2025:</p> <ul style="list-style-type: none"> • Increase in Amount Generally Billed unchanged 2024 to 2025 at 40% (60% discount) <p>Discussion ensued.</p>	<p>MOTION: To approve the Proposed Financial Assistance Policy changes for 2025 as presented: Motion was made by Mr. Frank Griffin and seconded by Ms. Pam Jackson. All Present in Favor The Motion Carried <i>Mr. Church’s presentation and the revised Financial Assistance Policy are</i></p>

	AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION
			<i>attached to the original minutes</i>
6.	Phoebe Putney Memorial Hospital President Report	<p>Ms. Deb Angerami presented the following PPMH President report:</p> <ul style="list-style-type: none"> • Phoebe East Ribbon-Cutting to celebrate renovations and expansion of services • Celebrated Patient Experience Week, National Nurses Week, Hospital Week, and National EMS Week • Tanner Nolf was honored with the 2025 Trauma Nurse Excellence Award • Partnership with the SOWEGANS Soccer Club, serving as the premier partner for the 2025 season and sponsor of their two youth soccer camps. Collaboration supports youth development and promotes wellness. • Hosted a Trauma Skills Symposium <p>The Board Members engaged Ms. Angerami in discussion and questions.</p>	For Information Only <i>Presentation is attached to the original minutes.</i>
7.	Phoebe Compliance Education	<p>Mr. Jonathan McGuire provided compliance education on the Office of Inspector General (OIG) Spring 2025 Report to Congress.</p> <p>Discussion ensued.</p>	For Information Only <i>Presentation is attached to the original minutes.</i>
8.	Phoebe Foundation Update	<p>Ms. Parker Douglas provided the following Foundation update:</p> <ul style="list-style-type: none"> • Leadership Albany 2025 • Most recent Phoebe 101 class • Sonny Deriso inducted by the Office of the Governor of Georgia and the Georgia Historical Society as a 2025 Georgia Trustee, the state's highest honor. • Corporate Partner Appreciation Luncheon was held in May • Children's Miracle Network events • Georgia Power donation to benefit Phoebe Sumter Hospice and Willson Hospice House <p>Discussion ensued.</p>	For Information Only <i>Presentation is attached to the original minutes.</i>
9.	EXECUTIVE SESSION	MOTION: In accordance with Georgia Code O.C.G.A. § 50-14-2(1) to discuss privileged consultation with legal counsel pertaining to pending or potential litigation,	MOTION: To move to Executive Session.

	AGENDA ITEM	DISCUSSION/CONCLUSION	ACTION																						
		<p>settlement, claims, administrative proceedings or other judicial actions; O.C.G.A. § 31-7-75.2 to discuss any potentially commercially valuable plan, proposal, or strategy that may be of competitive advantage in the operation of the Hospital or its medical facilities; and O.C.G.A. § 50-14-3(a)(6)(B) to review professional practices in the Hospital or peer review activities.</p> <p>The above motion was made by Mr. Jimmy Webb and seconded by Ms. Pamela Jackson. Mr. Laster polled the Board Members present with respect to his or her vote on the motion and the vote of each of the Members is shown below, with no Member opposing:</p> <table><tr><td>Dr. Tiera Barron</td><td>Yes</td></tr><tr><td>Dr. James Black</td><td>Yes</td></tr><tr><td>Frank Griffin</td><td>Yes</td></tr><tr><td>Dr. Derek Heard</td><td>Yes</td></tr><tr><td>Pamela Jackson</td><td>Yes</td></tr><tr><td>Marvin Laster</td><td>Yes</td></tr><tr><td>Dr. Jay McAfee</td><td>Yes</td></tr><tr><td>Dr. Chinyelu Ofodile</td><td>Yes</td></tr><tr><td>Scott Steiner</td><td>Yes</td></tr><tr><td>Karen Thornton</td><td>Yes</td></tr><tr><td>Jimmy Webb</td><td>Yes</td></tr></table>	Dr. Tiera Barron	Yes	Dr. James Black	Yes	Frank Griffin	Yes	Dr. Derek Heard	Yes	Pamela Jackson	Yes	Marvin Laster	Yes	Dr. Jay McAfee	Yes	Dr. Chinyelu Ofodile	Yes	Scott Steiner	Yes	Karen Thornton	Yes	Jimmy Webb	Yes	All Present in Favor The Motion Carried and Open Session Adjourned to go into Executive Session at 12:47pm.
Dr. Tiera Barron	Yes																								
Dr. James Black	Yes																								
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Scott Steiner	Yes																								
Karen Thornton	Yes																								
Jimmy Webb	Yes																								
10.	RETURN TO OPEN SESSION	Open Session Reconvened at 2:04pm with a quorum present.																							
11.	ADJOURN	The meeting was adjourned at 2:04pm.																							

Recorded by:



Felicia Lewis, Board Coordinator

**Approved by PPMH Board of Directors on
July 9, 2025**